



## SENATE POLICY

### Policy on Undergraduate English Language Proficiency Requirement

(Inception: 1963-1964 General Calendar (GnC))

(Amended: 1968-1969 (GnC), 2003-2004 (Undergraduate Calendar), June 5, 2008, December 9, 2009, November 11, 2011, January 10, 2014, March 13, 2015)

#### **A. Exemptions**

The English Language Proficiency requirement may be waived for undergraduate applicants who have completed at least three consecutive years of full-time study in a recognized institution where the language of instruction is English, unless contradictory evidence comes to light. These studies must include satisfactory completion of English 12U (or equivalent), or at least two transferable semester courses in English. These studies must precede admission by not more than two years.

Applicants whose first language is not English may be required to provide satisfactory evidence that the language of instruction was in English; examples of acceptable evidence include an official letter from the teaching institution or statements from the institution's official Calendar/Catalogue, as well as standardized test results such as TOEFL, IELTS, etc. Applicants who are uncertain regarding the status of their qualifications with respect to this policy should contact the Office of the Registrar for further information.

The English Language Proficiency Requirement will be waived for applicants educated in the following countries:

Anguilla	England	Kenya	St. Lucia
Antigua	Falkland Islands	Lesotho	St. Vincent and the Grenadines
Australia	Fiji	Malta	Sweden
Bahamas	Ghana	Mauritius	Trinidad and Tobago
Barbados	Gibraltar	Montserrat	Turks and Caicos Islands
Belize	Grenada	New Zealand	Uganda
Bermuda	Guam	Puerto Rico	United States of America
British Virgin Islands	Guyana	Scotland	Wales
Cayman Islands	Ireland	Singapore	Zambia
Dominica	Jamaica	St. Kitts and Nevis	Zimbabwe

Applicants educated in the following countries will be exempt from the English Language Proficiency requirement if they attended an exempted university. Where an exemption is not granted, these applicants will be required to demonstrate English language proficiency in accordance with the English Language Proficiency Requirement (section B):

Bangladesh	India	Philippines
Barbuda	Kuwait	Samoa
Botswana	Lebanon	Saudi Arabia
Bulgaria	Liberia	Sierra Leone
Eritrea	Malawi	Tanzania
Ethiopia	Namibia	Turkey
Gambia	Nigeria	United Arab Emirates
Germany	Pakistan	
Hong Kong	Papua New Guinea	

The Office of the Registrar will maintain a complete list of ELP exempt universities from the countries listed above. ([www.uwindsor.ca/registrar/english-language-proficiency-exempt-universities](http://www.uwindsor.ca/registrar/english-language-proficiency-exempt-universities))

An exception may be granted to any student who can show proof of instruction in English. Exceptions may be denied, or may be revoked, if contradictory evidence exists, for example, low TOEFL scores, low grades on an English-based course, or significant communication difficulties.

Individual circumstances will be reviewed by the Registrar (or designate) whose decision shall be final.

Special arrangements will be made for students attending the University under an approved exchange program.

The Registrar (or designate) will modify the list of ELP exempt countries and universities according to existing standards and practices and report to Senate annually on any and all changes to this list.

## **B. Undergraduate English Language Proficiency Requirement**

All applicants, not covered by section A, must demonstrate proficiency in English to be considered for admission.

This can be demonstrated in the following ways:

- 1) A minimum score of 6.5 on the International English Language Testing System (IELTS); or
- 2) A minimum score of 60 on the Carleton University's Canadian Academic English Language Assessment (CAEL);  
or
- 3) A minimum score of 60 on the Pearson Test of English Academic (PTE); or
- 4) Successful completion of the University of Windsor's English Language Improvement Program (ELIP)\* (level III) with a minimum final grade of 75%; or
- 5) A minimum score of 85 on the English Proficiency Test administered by the English Language Institute of the University of Michigan (MELAB); or
- 6) A minimum score of 220 with a T.W.E. 4.5 on the Computer-based Test, 83 with an essay score of 20 on the Internet-based Test of English as a Foreign Language (T.O.E.F.L.); or
- 7) Receive a minimum of five semester transfer credits based on work completed at a recognized English-speaking University. (Normally, students must have at least one term of full-time study.); or
- 8) Receive a minimum of one year of transfer credit based on work completed at a non-university post-secondary institution with an overall transfer average of B; or
- 9) Have completed all secondary or post-secondary education in English speaking countries such as the United Kingdom, West Indies and other countries as specified by the Office of the Registrar; or
- 10) Can demonstrate that they have completed three years of full-time secondary or post-secondary study in a school where the language of instruction is English (*e.g.*, in a British, Canadian, American or Australian Curriculum or an international diploma like the International Baccalaureate) and can demonstrate English proficiency. In some cases an English proficiency test may still be required; or
- 11) Applicants who do not satisfy the above requirements and wish exemption must provide the Office of the Registrar with a letter detailing the reasons for their appeal and include a letter of recommendation from their Secondary School principal or designate. The Registrar (or designate) will assess the request for exemption of this requirement.

**Note:** The University reserves the right to require applicants with an English Language Proficiency score disparate from their academic English prerequisite achievement to present further evidence of proficiency.

\*For more information on the University of Windsor's 12-week intensive English language training program, go to [www.uwindsor.ca/celd/important-application-information](http://www.uwindsor.ca/celd/important-application-information).